

**COLONIAL FOREST HOMEOWNER'S ASSOCIATION
BOARD OF DIRECTORS MEETING**

**Monthly Board Meeting
November 4, 2024**

BOARD MEMBERS PRESENT: Marie Alba, Marj Hause, Susan Salmond, John Warfel
BOARD MEMBERS ABSENT: Wanda Michael, Tamearra Little, Angel Torres
TARGA MANAGEMENT: Mark Pierovich

Approval of Previous Minutes: Marj moved to approve the October 14, 2024, meeting minutes; John seconded and all approved.

Financial Report: Attached.

Grounds Report: Attached; please note:

- Toby and Eric recently installed protective covers on all outdoor faucets. Please do not remove them. They will be collected in the early spring. All residents will soon receive a winterization tip sheet.
- The sprinkler system is turned off for the season. If you notice any broken sprinkler heads, please report them to Toby or Mark Pierovich. Mark's contact information is below.
- Toby and Eric replaced several broken or cracked dryer vent covers. The Association plans to clean all dryer vents in spring 2025.
- Recently a car lost control and damaged the fence in the NW corner of the complex. It will be repaired as soon as possible.

Front Exit Gate: The hinge was replaced November 1, 2024, and the gate is now operational.

Upcoming Annual Meeting: The annual meeting will be held in December 2024; the date is TBD. The Board will send a separate announcement with date, time, and location.

Next Board Meeting:
TBD

Respectfully submitted,

Marie Alba
Secretary

The Colonial Forest Homeowner's Association Board of Directors can be reached as follows:

Website: <http://www.colonialforest.net>

Email: Mark Pierovich (Targa offsite mgr): mark@targarealestate.com

Phone: Mark Pierovich (Targa offsite mgr) 253-754-6049

Targa after-hours emergency number: 253-815-0393

Suggestion box: At the campus office (Building 15, Unit 6)

Reminder: The Association will replace outdoor light bulbs and repair doorbells. Just submit a work request via colonialforest.net or fill out a paper request form located at the office suggestion box.