

**COLONIAL FOREST HOMEOWNER'S ASSOCIATION
BOARD OF DIRECTORS MEETING**

COMPLETED ACTION ITEMS:

1. 10-2 Outdoor water faucet leak
2. 21-3 Outdoor water faucet leak
3. 7-1 – mold in basement
4. 8-6 – interior painting from previous roof leak
5. 23-1, 23-6, 12-4, 12-2, 14-4, 19-1, 21-2, 19-5, 21-6, 14-2 dryer vents need to be connected
6. 26-1 – replace railroad tie steps with concrete
7. Between bldgs. 10 & 12 – add concrete steps
8. 8-6 sidewalk installed
9. Between bldgs. 23 & 24 concrete side walk steps
10. 10-4 electrical repair

PENDING ACTION ITEMS:

1. Bldgs 21 replace railroad tie steps with concrete
2. 13-6 deck support rotted
3. 12-1 – sidewalk trip hazard
4. Install motion light in open space by buildings 12 & 14
5. 25-1 concrete path
6. 15-1 structural beam under 15-1 deck was never painted white after replaced
7. Building 22 – place railing at sidewalk steps
8. 1-6 put in railing by concrete steps
9. 19-1 interior paint from past water leak
10. 7- units 1,3,4 hand rails installed
11. 3-3 roof leak

Next Board Meeting:

Scheduled for
November 9, 2020
@ 6:00 p.m.

Respectfully submitted,

Marie Alba
Secretary

The **COLONIAL FOREST HOMEOWNER'S ASSOCIATION BOARD OF DIRECTORS** can be reached as follows:

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Targa after-hours emergency number: 253-815-0393

Suggestion box: At the campus office (Building 15, Unit 6)

Reminder: The grounds crew will replace light bulbs and repair doorbells. Just submit a work request via colonialforest.net or fill out a paper request form located at the office suggestion box.