



**COLONIAL FOREST HOMEOWNER'S ASSOCIATION  
BOARD OF DIRECTORS MEETING**

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**Gutter Cleaning:** Buildup of pitch and needles on the gutters is an ongoing problem and creates a situation where water does not channel properly. Currently Buildings 1-4 & 27 are scheduled to be cleaned. Other buildings will be done as needed. If you know of a problem area in your building, please send an email to the maintenance staff via *colonialforest.net*.

**Re-Siding:** Val moved to re-side Buildings 6 and 26 in 2020, starting July/August timeframe, depending on contactor and materials availability; Jess seconded and all approved. Residents of those two buildings should avoid planting flowers or hanging baskets due to the disruption of the construction. A letter will be sent to all impacted residents ahead of time with detailed instructions and responsibilities. Including this year, twelve buildings will have been re-sided:

<b>Re-Siding</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Bldg #</b>	17	11, 13, 18	8, 20, 22	24	10, 23	6, 26

**2020 Annual Meeting:** There were 54 people in attendance, representing 48 units. The Board received several excellent suggestions and will follow up on each one. Draft minutes from the meeting will be posted on the Colonial Forest website.

**Street Lights:** All Colonial Forest street lights were updated with brighter bulbs. The light by Building 16 was repaired and is now working.

**Little Free Library:** The current Little Free Library located by the park area between Buildings 16 & 19, which was originally built by a resident who no longer resides here, is now quite deteriorated. Many residents use the library and expressed concern about the deterioration. Jess moved to replace the Little Free Library with a premade kit; Leona seconded and all approved. A resident offered to assemble the kit, paint it and mount it at no cost to the Association.

**PENDING ACTION ITEMS:**

1. Bldgs 1,7,21 replace railroad tie steps with concrete
2. Bldg 15 & 23 – add a cement walkway
3. 7-1 sidewalk installation
4. 16-1 beam to deck needs raised. Wood rot repair.
5. Building 1 cut gutter lid
6. 13-6 deck support rotted
7. 19-2 add plants
8. 23-3 several small misc repairs
9. Bldg 12 rusty gas pipe
10. 18-3 – plant white dogwood tree
11. 8-3 – leak in basement walls
12. Bldg 12 – sidewalk trip hazard
13. Clean gutters bldgs. 1,2,3,4,27
14. 26-5 install motion lights front porch and back
15. Install motion light in open space by buildings 12 & 14
16. Bldg 6 install new siding
17. Bldg 26 install new siding

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**COMPLETED ACTION ITEMS:**

1. 6-4 repair door frame at garage
2. Building 8 – need outside drain to divert water away from building
3. 18-6 & 21-2 – roof leak

**Next Board**

**Meeting:**

Scheduled for March 9,  
2020 @ 6:00 p.m.

Respectfully submitted,

Marie Alba  
Secretary

The *COLONIAL FOREST HOMEOWNER'S ASSOCIATION BOARD OF DIRECTORS* can be reached as follows:

**Website:** *http://www.colonialforest.net*

**Email:** Jon Farrington (President): *contactus@colonialforest.net*  
Mark Pierovich (Targa offsite Mgr): *mark@targarealestate.com*

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Targa after-hours emergency number: 253-815-0393

**Suggestion box:** At the campus office (Building 15, Unit 6)

**Reminder:** The grounds crew will replace light bulbs and repair doorbells. Just submit a work request via *colonialforest.net* or fill out a paper request form located at the office suggestion box.