

COLONIAL FOREST HOMEOWNER'S ASSOCIATION BOARD OF DIRECTORS MEETING

Colonial Forest Web Site

There will be further changes to the web site this fall.

2018 Board Openings

At the February 2018 Annual Meeting, elections will be held for four (4) Board of Director openings. The Colonial Forest Board of Directors is comprised of seven (7) elected owners. Anyone who is an owner in good standing (current in HOA monthly dues and no outstanding violations) is eligible to run in this election. Officer positions (President, Vice-President, Secretary and Treasurer) do not automatically carry over from year to year. Officers will be chosen at a short, separate meeting held not too long after the annual meeting and prior to the February 2018 monthly Board meeting.

Overview of Director Duties: The board has the authority to direct business including maintenance and financial oversight, rules enforcement and architectural design approval. The board has the authority to hire and oversee the professional management company, currently Targa Real Estate Services.

The board meets once a month for two hours to review business and to make decisions and enact policy. Between those meetings, there may be an occasion special meeting to deal with an urgent matter that cannot wait for a regularly scheduled board meeting. However, special meetings rarely occur.

Serving on the Board gives you direct impact and influence on how HOA business is handled. No special background or training is required other than the willingness and availability to serve. The office of director carries a term of either two or three years. In 2018 there will be two openings of each duration for a total of four openings.

All qualified owners are encouraged to serve on the Board of Directors. You may be nominated by another owner or you may nominate yourself. If you are interested in being nominated, please email that desire and your contact information via the Colonial Forest web site *colonialforest.net*, or contact Mark Pierovich at 253-754-6049. You may submit your desire to run for election now. A firm deadline for submitting nominations will be published at a later date. Thank you for considering being on the Colonial Forest Board of Directors.

Action Items

Completed	Pending
4-6 hose bib repaired	2-3 porch repair
Building 6 sidewalk & railing	7-2 ceiling leak
7-1 snaked lines in sinks and bathtub	9-6 balcony repair
10-1 gutter repair	11-6 grass drainage
10-2 siding repair	14-1 leaking outdoor faucet
Building 11 concrete relief cut	14-4 stains on ceiling from past roof leak
Building 11 stairs, light, railing	15-1 porch repair
12-4 porch repair	16-6 add drain pipe to downspout to run water away from home
Buildings 14 & 22 railroad tie steps replaced	17-5 deck repair
16-4 fortify support beams and repair sewer pipe	19-6 bathroom fan venting to attic

COLONIAL FOREST HOMEOWNER'S ASSOCIATION BOARD OF DIRECTORS MEETING

20-2 porch repair 21-1 lighting and sidewalk issues 21-6 concrete stairs 27-1 tucked in siding	Building 21 grass drainage issue and ice across sidewalk 21-6 needs new light 22-3 french drain connecting downspouts 23-1 broken ground lamp 27-6 pipe leak in basement (actually slow leak in kitchen sink)
---	---

Next Board Meeting:

Scheduled for
November 13, 2017

Respectfully submitted,

Marie Alba
Secretary

The *COLONIAL FOREST HOMEOWNER'S ASSOCIATION BOARD OF DIRECTORS* can be reached as follows:

Website: *http://www.colonialforest.net*

Email: Ken Pratt (President/Grounds Mgr): *contactus@colonialforest.net*

Mark Pierovich (Targa offsite Mgr): *mark@targarealestate.com*

Phone: Mark Pierovich (Targa offsite Mgr) 253-754-6049

Targa after-hours emergency number: 253-815-0393

Suggestion box at the campus office (Building 15, Unit 6).

Reminder: The grounds crew will replace lightbulbs and repair doorbells. Just submit a work request via *colonialforest.net* or fill out a paper request form located at the office suggestion box.