

**COLONIAL FOREST HOMEOWNER'S ASSOCIATION
BOARD OF DIRECTORS MEETING**

**Monthly Board Meeting
October 14, 2024**

BOARD MEMBERS PRESENT: Marie Alba, Marj Hause, Susan Salmond, Angel Torres, John Warfel
BOARD MEMBERS ABSENT: Wanda Michael, Tamearra Little
TARGA MANAGEMENT: Mark Pierovich

Approval of Previous Minutes: John moved to approve the September 9, 2024, meeting minutes; Marie seconded and all approved.

Financial Report: Attached.

Grounds Report: Attached. The chipper was purchased which now allows the maintenance crew to dispose of tree branches and large pruning debris on site. The benefit of the chipper is less wear and tear on the truck, the cost gas and multiple weekly dumping fees, and employee down time while on the road.

Building Inspections: Letters were mailed in August to some residents requesting various exterior cleanup actions. The completion date was September 6, 2024. The Board will soon check on compliance with these action items and send follow-up letters if appropriate.

Front Entrance Sign: Susan checked with the City of Federal Way, and there are strict requirements regarding a new front entrance sign. A permit is required, plus the location, size, and configuration must be approved by the city. Susan and Marie will look for possible sign replacements.

Next Board Meeting:

Tentatively scheduled for November 4, 2024 @ 5:30 p.m.

Respectfully submitted,

Marie Alba
Secretary

The Colonial Forest Homeowner's Association Board of Directors can be reached as follows:

Website: <http://www.colonialforest.net>

Email: Mark Pierovich (Targa offsite mgr): mark@targarealestate.com

Phone: Mark Pierovich (Targa offsite mgr) 253-754-6049

Targa after-hours emergency number: 253-815-0393

Suggestion box: At the campus office (Building 15, Unit 6)

Reminder: The Association will replace outdoor light bulbs and repair doorbells. Just submit a work request via colonialforest.net or fill out a paper request form located at the office suggestion box.